



Classroom Space Use Agreement

Type of Event: Education Classroom Use – School Year 2022-2023

Date: August 25 – May 12 Typically In Session Days following the RQS Calendar (Attached). Modifications: Including date of August 22-23 for teacher preparation.

Time: 7:15 am – 4pm

Location: Southland CAPS Classroom, Zoo Learning Cottage

Classroom User: Raytown Quality Schools

Address: 11501 E. State Rte 350 | Raytown, MO 64138

Contact: Katie Zeiger

Email: katie.zeiger@raytownschools.org

Phone: 816-268-7173, 816-226-9637

Use Details:

Zoo will provide: zoo weekday admission for students/teachers/administrators, climate-controlled space, tables, chairs, room cleaning, classroom maintenance, drop-down projection screen, access to public wi-fi, access to storage spaces within classroom, Zoo issued student IDs. Facilitation to coordinate mutually agreed upon unique zoo experiences (including but not limited to: guest speakers, animal encounters, behind the scenes, guided tours) to enrich student learning. Alternative classroom space near front of Zoo in case of inclement weather.

User Fee: Rate of \$50/day/classroom space

- First Semester: 87 days
- Second Semester: 74 days
- \$400.00 unlimited Zoo transportation/ride use (tram & Sky Safari) * paid with Fall amount

Breakdown:

- Semester 1: Rate of \$100/day x 87 days = \$8,700.
- Semester 2: Rate of \$100/day x 74 days = \$7,400
- Additional days available at rate of \$50/day/per class.
- \$400.00 unlimited Zoo transportation/ride use (train, tram, boat, Sky Safari)

Total Due: \$16,100

Payment due: September 2, 2022 - \$9,100

Payment due: January 6, 2023 - \$7,400

The Kansas City Zoo is operated in agreement with the Kansas City, Missouri, Board of Parks & Recreation Commissions by Friends of the Zoo, Inc. (FOTZ). Friends of the Zoo is a 501(c)3 non-profit organization that manages and operates the Kansas City Zoo, and herein all references made to facilities on-site will be referred to as the Kansas City Zoo. The Zoo agrees to reserve the specified date and facility(s) subject to the agreement of the provisions stated below in the User's signature, and return of this agreement with the 50% deposit fee for the designated facility(s) as soon as the agreement is signed – **this is needed to secure your space**. All deposits are bank deposited immediately upon receipt.

Policies and Guidelines for Facility Usage

Please initial each line once you have read.

CR **Usage:** Facilities cannot be used for political or religious activities. Non-Zoo related fund-raising activities are prohibited except where special permission is granted and where the Zoo shares substantially in the proceeds.

CR **Advertising:** All printed material related to the use must be approved by Zoo marketing department prior to distribution, which approval will not be unreasonably denied.

CR **Supplemental materials:** For the safety of our animals, no balloons, straws, streamers, Frisbees, balls, glitter, or confetti are allowed on Zoo grounds.

CR **Deposits/Payments:** To reserve your classroom space, a 50% deposit is due immediately upon signing this agreement. Checks should be made payable to Friends of the Zoo (FOTZ). We also accept Visa, MasterCard, Discover and American Express.

CR **Reserve the right:** Zoo personnel reserve the right notify school administration if an animal, guest or student well-being is in question. The Zoo reserves the right to change the location of the class and will provide a reasonable alternative site should any unforeseen or unusual circumstances occur.

CR **Cancellation:** In the event of a cancellation by the User, a written cancellation notice must be received by the Zoo **by August 1, 2022**. If notice of cancellation is not received within this time, the deposit will not be refunded.

CR **Weather:** All classes are held rain or shine.

CR **Conduct:** Students will adhere to all public visitor zoo policies. Student parking will be in the Cheetah parking lot. Morning students will utilize approved walking route to classroom set forth by the Zoo.

CR **Smoking:** The Kansas City Zoo is a non-smoking environment.

CR **Synergy:** Raytown teachers and KC Zoo Outreach Manager will meet in July and or August to coordinate specific details, needs, and expectations in advance of class start date.

Thank you for choosing the Kansas City Zoo for your usage needs. Please sign in the space below and return one (1) copy to the Zoo at the address below.

Accepted and agreed upon:

By User: Cheryl Reichert Date: 9/6/22

By KC Zoo: [Signature] Date: 8/16/2022

Kansas City Zoo, Education, 6800 Zoo Drive, Kansas City, MO 64132
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