

**Request for Proposal**

**For**

**School Buses**

**For**

**Raytown School District**

**Raytown Quality Schools**

**Raytown, Missouri**

**February 8, 2022**

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**Information:**

Raytown Quality Schools is seeking quotes to purchase and/or lease of school buses.

All submitted proposals should be labeled "School Bus Proposal" on the outside of the envelope containing your company name and will be considered the property of Raytown Quality Schools. The request for proposal does not commit the District to any specific course of action.

**School District:**

Raytown C-2 School District

6608 Raytown Road

Raytown, Missouri 64133

**District Contact:**

Kevin Easley, Director of Transportation

Raytown Quality Schools

6608 Raytown Road

Raytown, MO 64133

816-268-7000

816-268-7062 (FAX)

kevin.easley@raytownschools.org

**Submit Sealed Proposal:**

Kevin Easley, Director of Transportation

Raytown Quality Schools

6608 Raytown Road

Raytown, MO 64133

816-268-7000

816-268-7062 (FAX)

kevin.easley@raytownschools.org

**Bid Opening Date:** March 4th, 2022 @ 1 pm

**Sealed bids will be opened by Kevin Easley at the deadline.**

**Overview**

Proposals are now being solicited by the Raytown School District to purchase and/or lease school buses in accordance with Raytown School District Board of Education Policy and Missouri State Statutes.

We are asking for Sealed Bids for an equivalent of the following:

**General Requirements**

1. Bus to included lettering and delivery to Raytown, MO C-II School District and be completely serviced prior to delivery. Units will be full of all fluids, completely cleaned inside and outside, and all optional equipment installed and working properly.
2. The equipment proposed must meet or exceed all requirements set forth in the Missouri Minimum Standards for School Buses and Federal Motor Vehicle Safety Standards established by the Federal Department of Transportation.
3. Any and all exceptions to the minimum specifications outlined herein must be noted and thoroughly explained in the bid proposal. The bidder must provide, with any exceptions, detailed specifications so the Raytown, MO C-II Board of Education can make the necessary comparison to enable a proper decision. The specifications must be returned with the bid proposal, and the bidder must sign the price page or the bid will be rejected.
4. The Board of Education reserves the right to reject any or all bids, to waive any and all technicalities and to award the contract to the best bidder as solely determined by Raytown, MO C-II and its representatives.

**Proposal Due Date and Time**

In order to be considered, one (1) sealed copy of the proposal must be received by Raytown C-2 at 5920 Hardy Ave Raytown, MO 64133 by personal delivery or by U.S. Mail by the following date and time:

**March 4th, 2022**

**District Terms**

Proposals will be date and time stamped upon receipt by the Raytown C-2 School District.

The District reserves the right to waive minor technical defects in a bid, reject any and all bids, reject any part of a bid, advertise for new bids, or make the purchase on the open market if the product or service can be obtained at a better price.

The District reserves the right to design the evaluation criteria to be used in selecting the best bid.

The District reserves the right to provide the final contract for mutual consideration and agreement.

Should any differences arise as to the meaning or intent of the specifications, the District's decision shall be final and conclusive.

If the scope of the purchase changes substantially, the district will rebid the product or service unless otherwise provided in this procedure.

The District reserves the right to reduce or increase numbers of items or services for the original request for bid/proposal/quote.

Proposals including any additional information other than what is requested may be rejected.

Proposals not following indicated format and/or incomplete may be rejected.

The District reserves the right, after opening the Proposals, to reject any of all or the Proposals, or to accept the Proposal that in its sole judgment may be in the best interest of the District.

Any bid may be withdrawn prior to the scheduled time for the opening of bids. Any bid received after the time and date specified shall not be considered.

Federal and State laws, Local ordinances and Board policies apply to contracted services. No portion of any master service agreement or contract may defy these laws, ordinances, and policies. Any such portion of a master service agreement or contract that does defy these laws, ordinances, and policies will be considered null and void.

#### **Additional District Terms Specific to Vehicles**

1. Bids will be accepted for complete units and must be submitted by a factory-authorized dealer.
2. Bids will include delivery of the completed unit to the Raytown C-2 School District, Raytown, Missouri and be completely serviced before delivery. Units will be full of all fluids, completely cleaned inside and outside, all optional equipment installed and working properly.
3. The equipment proposed must meet or exceed all requirements set forth in the Federal Motor Vehicle Safety Standards established by the federal Department of Transportation. Complete certification must be available if requested.
4. Any and all exceptions to the specifications outlined herein must be noted and thoroughly explained in the bid proposal. The terms "No structural differences" or "We are equal to your specifications" will not be permitted. It will be the responsibility of the Board Of Education or their representatives to determine if a substitution to the specifications is considered "Equal to". The bidder must provide, with any exceptions, detailed specifications so the Board Of Education can make the necessary comparisons to enable a proper decision. Failure to do so may result in rejection of your bid for non-compliance. These specifications must be returned with the bid proposal.

5. The Board Of Education reserves the right to reject any or all bids, to waive any and all technicalities and to award the contract to the best bidder.

### **Payment and Retainage**

The District is exempt from sales tax and use taxes. Taxes shall not be listed in a bid/proposal/quote or on invoices. A copy of the letter exempting the District from paying these taxes is available from the District upon request by the contractor/vendor.

A payment schedule shall be decided on with the chosen contractor/vendor. Said schedule shall be part of the contract between the contractor/vendor and District.

There shall be no hidden costs associated with this bid/proposal/quote. If the contractor/vendor foresees any additional or unexpected costs or charges to be made, these charges need to be explained in the bid/proposal/quote.

Purchasing and payments shall be in accordance with Board policy DJF as outlined in administrative procedure DJF-AP1. This procedure can be found on the District website.

### **Contact Person and Address for Submission of Proposals**

Interested, qualified company and persons are invited to submit proposals to the following contact person and address:

Kevin Easley, Director of Transportation

Raytown C-2 School District

6608 Raytown Road

Raytown, MO 64133

Telephone: 816-268-7000

### **Selection Process and Minimum Requirements**

Each company must meet the following minimum qualifications (company may not use sub-contractors to fulfill any obligations within its contract).

Firm shall conform to the requirements listed in this request.

The selected firm shall have the responsibility to ensure that the products and services that are delivered to the District match the request and the specifications listed.

The firm shall have responsibility for any damage incurred during transit.

The selected firm shall not increase pricing after submitting their bid.

If necessary, firm must be licensed with the necessary legal entities such as the State of Missouri, County of Jackson, and the City of Raytown to perform the above mentioned services.

**Required Proposal Format and Content**

1. Bid/Proposal/Qualification Submitted By
2. Quotes on all equipment items listed (See Quote Template)
3. Warranty Information (including length of warranty)

**1. Bid/Proposal/Qualification Submitted By**

The last page of this document contains a form to be filled out and placed on the top of your bid package.

**2. Quote Template**

You may choose to use in-house documents as long as the following are noted. Bid to include both purchase and lease options for the same vehicles. The lease should be calculated for a term of 7 years. Both purchase and lease options should have a price per bus listed that is good for between 1 and 10 units.

Base MSRP	\$0.00
Total of Options	\$0.00
Destination Charges	\$0.00
Total MSRP	\$0.00
Available Incentives	-\$0.00
Net Price	\$0.00

**3. Warranty Information**

Note the terms, conditions, and duration of the warranty for the equipment to be leased.

**Requests for Information**

The Scope of Work or need for additional data or information must be submitted in writing by email prior to proposal due date to: Kevin Easley - [kevin.easley@raytownschools.org](mailto:kevin.easley@raytownschools.org)

**2020 or Newer Model Year – Type C – 77 Passenger School Bus – Quantity Up To 10**

**Chassis Specifications**

Bus must meet or exceed all State and federal minimum regulations.

1. Engine: Cummins ISB 220HP, 600 lb/ft Diesel
2. Alternator: 240 Amp

3. Engine Block Heater: 750-Watt
4. Engine Brake
5. Fan Drive: Viscous
6. Clamps: Constant Torque
7. Hoses: Premium Gates Blue
8. Batteries: Three (3) Group 31, 12 Volt 2280 CCA
9. Chassis: Freightliner
10. Wheelbase: 279"
11. Mounting: Double Bolted
12. Front Axle: 10,000 lb.
13. Rear Axle: 21,000 lb.
14. Front Suspension: 10,000 lb. Taperleaf
15. Rear Suspension: 21,000 lb. Taperleaf
16. Transmission: Allison 2500, 6 Speed – Automatic
17. Axle Ratio: 6.14
18. Brakes: Air
19. Tires: 11R22.5, 14 Ply Front – Steer, Rear – M/S
20. Wheel cut: 55 degrees to minimize backups
21. Fuel Tank: 100 Gallon
22. DEF Tank: 11.5 Gallon
23. Steering: Tilt Only Steering Column
24. Cruise Control
25. Governor: 75 Road Speed, 72 Cruise Speed
26. Daytime Running Lights
27. Cupholders Two: Yes (2)
28. Tow Hooks: Front & Rear
29. Pre/Post Trip Test Switch
30. Mud Flaps: Front & Rear
31. Flooring: Galvalume to minimize corrosion
32. Air Conditioning: Dash Only
33. Radiator: Winterfront Cover

### **Body Specifications**

1. Passenger: 77 passenger units have (4) ICS/3PT seats in first 2 rows
2. Wheelbase: 279" minimum
3. Construction: Sat-T-Net
4. Windshield: One Piece 3362sq in. curved, bonded
5. Seats: 39" High Back Bench Seats – Blue Fireblock
6. Driver's Seat: Mechanical Operation
7. Driver's Armrest: Right Side
8. Storage: Front Bulkhead & Driver's Box
9. Power Outlet: Yes (12V)
10. Auxiliary Fans: Dual Fans
11. Entrance Door: Electric Operated



12. Door Locks: Entrance & Rear Emergency
13. Heater – Dash
14. Heater – Stepwell
15. Heater - Front Under Seat
16. Heater - Rear Under Seat
17. Child Check/Passenger Advisory System
18. Floor: 5/8" Plywood
19. Lights - Warning: LED
20. Lights – Clearance: LED
21. Lights – Break, Tail, Turn, Backup: LED
22. Lights – 4" Flush Mount Brake: LED
23. Lights – Stop Arm: LED (Front & Rear)
24. Lights – Dome: LED
25. Radio: AM/FM/CD/PA
26. Crossing Arm & Deactivation Switch
27. Mirrors: Remote & Heated Exterior
28. Windows: Tinted/Tempered
29. Roof: White Paint
30. Strobe Light
31. Telematics: Zonar V4 Box
32. Acoustic Headliner: Front Section Only
33. Lettering: Per District Request & Include Bus Number

#### **Options**

1. Backup Camera: Integrated Into Student Mirror
2. Interior Camera: 3 Camera Angeltrax Vulcan
3. Cradlepoint
4. Kajeet Router

#### **Selection**

The Raytown District will select the lowest, best bid according to Board Policy.

**Bid/Proposal/Qualification Submitted By**

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Company Name

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Authorized Name/Title (printed)

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Authorized Signature

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Contact Person for the Bid/Quote/Proposal process

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Date

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Telephone

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Fax

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Email