

STUDENT FIELD TRIPS AND EXCURSIONS
(School-Related Student Trip Request Form)

This form is to be submitted at least two weeks prior to trip.

School: Raytown High School

Faculty Member(s) Sponsoring: Joseph Hill

Type of Trip (check one)

- Classroom Field/Trip
- Class (i.e., Junior, Senior Trip) specify: _____
- Organization/club Trip, specify: _____
- Other (Athletic, Band, If Applicable): Marching Band
- Out of State In Town Out of Town Overnight

If Overnight Give Name, Address and Phone of Lodging: TBD. San Antonio TX

Destination

Destination: Alamo Bowl, San Antonio TX

Address: _____ Phone: _____

Date(s) of Trip: Dec 29 - Jan 1 2024-2025 Departure Time: _____ Return Time: _____

Purpose/Educational Value: Performing in the halftime show

Funding/Billing

(No student shall be denied the trip because of an inability to pay.)

Source of Funding for Trip: Students paying / fundraising

- Bill trip expenses to:
- Sponsoring organization School district
 - Board Other: Band Boosters

Mode of Transportation

Is district transportation needed? Yes No *(If yes, attach completed form EEA-AF1)*

Certificated common carrier (please see procedure EEA-AP for further information):
specify _____ and attach completed form EEA-AF1.

Private vehicle, if allowed by policy: specify driver(s): _____
_____ and attach completed form EEA-AF2.

Individuals Attending

Number of students: about 60 Faculty sponsors: 3

Other chaperones: about 10 Total # of participants: about 73

FILE: IICA-AF2
Basic

Supervision (list names of adults accompanying students on trip) Joseph Hill, Tyler Rick
Jenna Bartz, Aubrie Clark, Catylin Keobbe, various band parents

JB Hill 12/4/23
Signature of Faculty Sponsor Date

For Office Use Only

Trip Has Been: Approved Denied

If denied, reason: _____

Robert Johnson 12/4/23
Signature of Principal/Designee Date

Jessica Sussert 12/5/23
Signature of Superintendent/Designee Date

For overnight and/or out-of-state trips, approval of the superintendent and/or Board may be required.

Note: The reader is encouraged to review policies and/or procedures for related information in this administrative area.

Implemented:

Revised:

Raytown C-2 School District, Raytown, Missouri