

Memorandum of Understanding

This Memorandum of Understanding (MOU) establishes a partnership between Raytown Schools and The School District of Springfield, R-12(fiscal agent).

I. MISSION Launch is a program developed to provide students access to online courses. Online courses provide students access to courses not available in their school district, additional flexibility in scheduling and credit recovery opportunities. This partnership is being created in order to expand these opportunities for students across Missouri with high quality online learning environments developed by Missouri teachers and taught by highly qualified Missouri teachers.

II. PURPOSE AND SCOPE The purpose of the MOU is to declare Raytown Schools commitment to the Launch partnership. Partners who approve the MOU are agreeing to provide students the opportunity to enroll in Launch online courses and pay for these courses. Springfield R-12 will serve as the fiscal agent for Launch and will administer the Launch program. Springfield R-12 will construct an advisory council made up of member districts and other stakeholders to provide regular feedback regarding program performance and recommendations regarding future improvements.

III. RESPONSIBILITIES

- Each member will identify a liaison within their school district to work with Springfield R-12 to enroll students, monitor and receive course grades and act as a single point of communication.
- Each member will have access to Launch marketing materials and regular support from the Launch program coordinator.
- Each member will support the program by paying tuition fees based on enrollment and a one-time membership fee based on district total enrollment.
- Each member district will have access to all previously and future designed Launch online courses as long as this or future MOU's remain in effect.
- Each member will be responsible for costs associated with lost materials provided through the Launch program such as, but not limited to, Chromebooks and heart-rate monitors.

IV. TERMS OF UNDERSTANDING The term of this MOU is for a period of two years (July 1, 2018 - June 30, 2020). The agreement may be extended upon written mutual agreement of both parties. The agreements shall be reviewed annually to ensure it is fulfilling its purpose and make any necessary revisions.

Either organization may terminate this MOU upon thirty (30) days written notice without penalties or liabilities.

V. PROTECTION OF LAUNCH MATERIALS. All Launch online course materials were developed and are owned by The School District of Springfield, R-12 ("SPS"). SPS owns all rights in those materials, including the copyright. Each Member agrees to only use the materials in accordance with this MOU, and not to duplicate, copy, re-produce, re-sell, distribute or alter any of the materials. Furthermore, each Member agrees to inform SPS if the Member obtains information that any use of the materials is occurring which is not authorized by this MOU.

Organization: *The School District of Springfield, R-12*

Name:  Date: 11/3/18 *Springfield Public Schools, Board President*

Organization: *Raytown Schools*

Name: Brian Huff  Date: 10/31/2018 *Associate Superintendent C&I*