

**CONSOLIDATED SCHOOL DISTRICT NO. 2  
JACKSON COUNTY, RAYTOWN, MISSOURI**

**ADMINISTRATOR'S CONTRACT**

This agreement is entered into as of the date by which both parties have signed by and between [Custom.FullName] ([User.EmployeeID]), and the Board of Education of the Raytown C-2 School District.

The administrator agrees to accept employment as an administrator in the Raytown Consolidated School District No. 2 during the 2022-2023 school year for a term of [Custom.Contract\_Days] days commencing [User.StartDate]. The total salary payable for such period shall be [User.SalaryCurrent] payable in 24 equal monthly installments, subject to deductions and withholding required by law or authorized by the Board and the administrator. In addition, the administrator will be provided with fringe benefits described in applicable policies adopted by the Board, as the same may be amended from time to time.

As a condition of employment, the administrator agrees to obtain prior to the first date of service and to maintain at all times during the term of this contract all professional certificates required by the board, state law or applicable rules or regulations of the State Board of Education.

The administrator is subject to and agrees to comply at all times with all of the provisions, duties and requirements applicable to his or her position as directed by the superintendent or the administrator's immediate supervisor, and as stated in any applicable written performance standards or criteria, policies, rules, and regulations of the district, whether adopted or modified before or after the effective date of this contract. The administrator acknowledges access to complete copies of all such performance standards or criteria, policies, rules and regulations and will be furnished with such copies as well as interpretations or explanations regarding the same upon request.

The administrator acknowledges that this contract is contingent upon the administrator's consent to, and the Board's receipt of a criminal background check, a child abuse/neglect report, and other background checks as required by the Board, the results of each of which must be satisfactory to the Board. In accordance with Missouri law, this background check will include a complete fingerprint criminal records check. A report that, in the judgment of the Board, is unsatisfactory shall render this contract immediately void. In addition, the administrator consents to submit to additional background checks during the term of service as required by the Board.

The administrator may be assigned to any position in the district for which he or she is qualified, and may be assigned reasonable incidental duties, including supervision and sponsorship of extracurricular activities or other district programs.

This contract may be terminated during its term, following notice and a hearing, for any cause permitted by law, including but not limited to any material breach or any cause stated by law for the termination of permanent or probationary teachers.

If, after signing this contract, the Administrator wishes to be released from this contract, the Administrator agrees to pay the District the specified amount (which is not a penalty, but agreed-upon in advance to proportionally compensate the District for expenses associated with replacing the Administrator, both on an interim and permanent basis, and for other costs that are associated with the Administrator's release from this contract but that are inherently difficult to calculate) according to the following schedule:

On or after June 1 -	\$1,500.00 and suitable replacement found
On or after June 15 -	\$2,000.00 and suitable replacement found
On or after July 1 -	\$2,500.00 and suitable replacement found
On or after July 15 -	\$3,000.00 and suitable replacement found
On or after August 1 -	\$3,500.00 and suitable replacement found

The Administrator must submit payment with a written notification that the Administrator is resigning from this contract. The Administrator authorizes the Board to withhold the applicable amount from any payments owed the Administrator. For notifications received on or after August 1, the Board will have the discretion to determine whether a suitable replacement has been secured. Signature of this agreement by the Administrator constitutes consent for such withholdings, as outlined above.

Nothing stated in this contract shall be construed as a waiver of any of the rights, powers, privileges, or duties of the Administrator or the Board under the laws of the State of Missouri.

In witness hereof, the Board and the Administrator have executed this agreement as of the date by which both parties have affixed their signatures hereto.

**/s/Alonzo Burton**

President  
Board of Education  
Consolidated School District No. 2

**/s/Rachel Johnston**

Executive Asst to Superintendent/BOE  
Board of Education  
Consolidated School District No. 2