## Exhibit "A" Services to be Provided

- 1. Assigned Officer(s) will provide a visible deterrent for acts of violence against students, staff, and visitors. Respond appropriately to end an active violent attack against students, staff, and visitors. Take the necessary actions to prevent unauthorized entry to the school building while on duty.
- 2. Assigned Officer(s) will provide a visible deterrent for property crimes against the client, which include criminal mischief making, graffiti, larceny, burglary, criminal tampering, trespass, criminal trespass, and misapplication of property. The terms are limited to the property of the client, so long as the property is located within the geographical area listed in Exhibit "B".
- 3. Assigned Officer(s) will alert and coordinate with the proper law enforcement authority in the instance of any criminal incident immediately, and promptly notify Client's designated contact person of such activity. Client shall from time to time provide Homeland Security Protective Service with written designation of the contact person(s) and the contact information for those individuals.
- 4. Assigned Officer(s) will record all unusual security related events via Homeland Security Protective Service's reporting system. All Statements, Reports, or Written Documentation completed and submitted by the officers will be submitted and approved by the Homeland Security Protective Service Supervisor prior to being provided to School Administration, District Administration, or Law Enforcement.
- 5. Assigned Officer(s) will respond upon request of Client or Client's employee to any security related event in most circumstances unless unreasonable to do so by either industry standards, Local Ordinance, State Statute, or United States Code.
- Assigned Officer(s) will assist School Administrators in maintaining safety and discipline of students.
- 7. Assigned Officer(s) will be dressed in the approved uniform, shall carry such equipment as shall be deemed reasonably necessary, and receive training as designated by the client and Homeland Security Protective Service for the effective discharge of the services to be provided. All School Security Officers will hold and maintain a current Firearms Qualification and all Licenses / Commissions required by Governmental entities in the jurisdictions that contain any client facilities or sites the officer may be assigned to work.
- 8. Assigned Officer(s) will undertake stationary duty at the locations and times listed below to provide school crossing guard safety monitoring and assist students, siblings, or parents utilizing the marked and posted crosswalks for arrival and dismissal of school.

# Exhibit "A" Services to be Provided

- 9. Assigned Officer(s) will undertake patrol duty of the geographical areas listed in Exhibit "B" in a marked patrol vehicle provided by Homeland Security Protective Service during the hours of 9:00 pm to 5:00 am Sunday through Saturday and will include Door Checks, Special Checks, and Alarm Response. Assigned Officer(s) will provide Unlocks / Lock ups of Gates at designated facilities. This activity will be completed every Saturday, Sunday, and Posted School District Holidays. Patrols other Unlocks / Lock ups of Gates than shall be on an irregular and continuously varied pattern. This activity will be billed at a rate of eight (8) hours for each day, for a total of forty (40) hours per week.
- 10. School Administrators must communicate directly with the School District Central Office and the Homeland Security Protective Service Supervisor for administrative, staffing, or scheduling issues. Administrators will never communicate directly with any officer regarding schedule questions or issues. When providing security officers for special events there will be a minimum of 48 hours' notice to the School District Central Office and the Homeland Security Protective Service Supervisor in writing by email. If Homeland Security Protective Service does not receive at least 48 hours' notice and provides security officers to fill the requested position(s), Client agrees to compensate Homeland Security Protective Service at the overtime rate for officers. Regardless of notice, in the event that a School Administrator requests a designated school officer, Homeland Security Protective Service will make every effort to meet this request. This will require Client to compensate Homeland Security Protective Service at the overtime rate for these officer requests.
- 11. School Administrators and employees will understand that this contracted company directly employs the officers, and that any school district administrator does not have full authority to direct any officer to complete any duties unrestricted. The officers have an on duty company supervisor that will be contacted for clarification on any request given by an administrator if thought to be unreasonable or against State Statute or Company Policy.
- 12. School Administrators will communicate immediately in writing with the School District Central Office and the Homeland Security Protective Service Supervisor regarding all disciplinary complaints or performance concerns. School administrators and employees will understand that this contracted company directly employs the officers, and that any school district administrator does not have full authority to counsel or correct any officer. The officers have an on duty company supervisor that must be contacted for any issues or concerns regarding complaints or performance concerns and to administer any counselling or corrective action required.

### Exhibit "A" Services to be Provided

## Scheduling

Supervisor:

Twelve Month (248 day) position, MONDAY - FRIDAY 0630 - 1830

(Except for Posted School District Holidays)

Regular School Year-Stationary:

Raytown Success Academy; One (1) Officer; MONDAY – FRIDAY 0630 – 1430

One (1) Officer; MON., TUES., THUR., FRI. 1430-1630

(Except for Posted School District Holidays)

Raytown High School; One (1) Officer; MONDAY – FRIDAY 0630 – 1430

One (1) Officer; MON., TUES., THUR., FRI.1400 - 2100

One (1) Officer; WEDNESDAY 1200-2100 (Except for Posted School District Holidays)

Raytown South High School; One (1) Officer, MONDAY – FRIDAY 0630 – 1430

One (1) Officer; MON., TUES., THUR., FRI.1400 - 2100

One (1) Officer; WEDNESDAY 1200-2100 (Except for Posted School District Holidays)

Raytown Middle School; One (1) Officer, MONDAY – FRIDAY 0730 - 1530

(Except for Posted School District Holidays)

Raytown Central Middle School; One (1) Officer, MONDAY – FRIDAY 0730 – 1530

(Except for Posted School District Holidays)

Raytown South Middle School; One (1) Officer, MONDAY – FRIDAY 0730 – 1530

(Except for Posted School District Holidays)

Summer School -Stationary:

Raytown Success Academy / Northwood, One (1) Officer, MONDAY - FRIDAY 0630 - 1430

Designated High School Site, Two (2) Officers, MONDAY - FRIDAY 0630 -1430

Designated Middle School Site 1, One (1) Officer, MONDAY - FRIDAY 0730 - 1530

Designated Middle School Site 2, One (1) Officer, MONDAY - FRIDAY 0730 - 1530

### Exhibit "A: Services to be Provided

### **Crossing / Traffic Officer:**

Three Trails Pre-K School (x2); M, T, Th, & F 7:00 AM – 8:30 AM and 2:00 PM- 3:00 PM Wednesday Early Release; 11:30 AM-1:00 PM

Blue Ridge (Early); M, T, Th, & F 7:45 AM- 8:45 AM and 2:45 PM- 3:45 PM Wednesday Early Release; 11;15 AM – 12:15 PM.

Eastwood Hills 52<sup>nd</sup> Ter. (Early); M, T, Th, & F 7:45 AM- 8:45 AM and 2:45 PM- 3:45 PM Wednesday Early Release; 11;15 AM – 12:15 PM.

Eastwood Hills 51<sup>st</sup> St. (Early); M, T, Th, & F 7:45 AM- 8:45 AM and 2:45 PM- 3:45 PM Wednesday Early Release; 11;15 AM – 12:15 PM.

Laurel Hills. (Late); M, T, Th, & F 8:45 AM- 9:45 AM and 3:45 PM-4:45 PM Wednesday Early Release; 12:15 AM – 12:45 PM.

Robinson. (Late); M, T, Th, & F 8:45 AM- 9:45 AM and 3:45 PM- 4:45 PM Wednesday Early Release; 12:15 AM – 12:45 PM

Spring Valley. (Early); M, T, Th, & F 7:45 AM- 8:45 AM and 2:45 PM- 3:45 PM Wednesday Early Release; 11;15 AM – 12:15 PM.

Southwood. (Late); M, T, Th, & F 8:45 AM- 9:45 AM and 3:45 PM-4:45 PM Wednesday Early Release; 12:15 AM – 12:45 PM

### Patrol:

Night Patrol: Sunday-Saturday, 2100-0500 (40 hours per Week)

#### **Hourly Rates:**

Contract Supervisor, not assigned to a school	<u>\$39.56</u>
Stationary, Armed School Qualified Officer	<u>\$30.29</u>
School Crossing / Traffic Control Officer	<u>\$30.28</u>
Contract Mileage Compensation per Mile Rate	\$00.58
Armed School Qualified Patrol Officer, with Marked Vehicle	\$30.50
Events/Activities, Armed School Qualified Officer with Marked Vehicle	\$30.50
Events/Activities, Special Request School Officer or Less Than 48 hrs notice	\$43.03
Events/Activities, more than five (5) officers will have a supervisor @ overtime	\$44.93

# HOMELAND SECURITY PROTECTIVE SERVICE INC. AGREEMENT FOR PROFESSIONAL SECURITY SERVICES Exhibit "A" Services to be Provided

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

CLIENT:
Raytown C-2 School District:
Board President:
Board Secretary:
HOMELAND SECURITY PROTECTIVE SERVICE:
Shane O'Roark Chief Executive Officer:

# HOMELAND SECURITY PROTECTIVE SERVICE INC. AGREEMENT FOR PROFESSIONAL SECURITY SERVICES Exhibit "B" Services to be Provided

### Geographical Area of Responsibility

All real property of the Raytown Consolidated School District #2 including any building, site, or facility leased, rented, or borrowed for temporary use. Including but not limited to; Raytown High School / Chittwood Stadium,

Raytown South High School / Marklin Stadium,

Raytown Schools Success Academy

Raytown Middle School, Raytown Central Middle School, Raytown South Middle School,

Eastwood Hills Elementary School, Fleetridge Elementary School,

Laurel Hills Elementary School, Little Blue Elementary School,

Norfleet Elementary School, Robinson Elementary School,

Southwood Elementary School, Spring Valley Elementary School,

Westridge Elementary School, Blue Ridge Elementary School,

New Trails Early Learning Center, Three Trails Early Development School,

Northwood School, Raytown Schools Special Needs / Functional Skills House,

Success by Six / Parents as Teachers Offices,

Raytown Schools Fitness & Wellness Center,

Raytown Schools Education & Conference Center,

Raytown Schools District Administration Office,

Raytown Schools Buildings & Grounds Office,

Raytown Schools Transportation Center,

Raytown Schools Consolidated Warehouse,

Raytown Schools Instructional Support Center,

Raytown Schools Safety Center

CLIENT:

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

Raytown C-2 School District:
Board President:
Board Secretary:
HOMELAND SECURITY PROTECTIVE SERVICE:
Shane O'Roark Chief Executive Officer:



## EXHIBIT "A" Services to be Provided CHANGE ORDER

## AMMENDMENT - 1 Scheduling

### Regular School Year-Stationary:

Raytown High School; One (1) Officer; MONDAY – FRIDAY 0630 – 1430

One (1) Officer; MONDAY – FRIDAY 0700 – 1500 One (1) Officer; MONDAY – FRIDAY 1400 – 2100

(Except for Posted School District Holidays)

Raytown South High School; One (1) Officer, MONDAY – FRIDAY 0630 – 1430

One (1) Officer; MONDAY – FRIDAY 0700 – 1500 One (1) Officer; MONDAY – FRIDAY 1400 – 2100

(Except for Posted School District Holidays)

Raytown Middle School; One (1) Officer, MONDAY – FRIDAY 0730 – 1530

One (1) Officer, MONDAY - FRIDAY 1330 - 2100

(Except for Posted School District Holidays)

Central Middle School; One (1) Officer, MONDAY – FRIDAY 0730 – 1530

One (1) Officer, MONDAY - FRIDAY 1330 - 2100

(Except for Posted School District Holidays)

South Middle School; One (1) Officer, MONDAY – FRIDAY 0730 – 1530

One (1) Officer, MONDAY - FRIDAY 1330 - 2100

(Except for Posted School District Holidays)

Assigned Afternoon Officers will be primarily site based at the assigned Campus, and provide additional staffing for student activities or events on other campuses. Officers will conduct Patrol of District Facilities in designated Areas when no student activities or events are occurring on the primary assigned Campus. Officers will respond to Calls for Service from District / Campus Administration or Staff, and Alarm Response including Alarms / Alerts / Notifications from the District's Video Surveillance System, which will be monitored via a district provided computer with district provided Wi-Fi service.

**EXHIBIT "A" Services to be Provided** 

### CHANGE ORDER

## AMMENDMENT - 1 Scheduling

### Regular School Year-Stationary:

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

CLIENT:
Raytown C-2 School District:
Board President:
Board Secretary:
HOMELAND SECURITY PROTECTIVE SERVICE:
Shane O'Roark Chief Executive Officer:

EXHIBIT "A" Services to be Provided CHANGE ORDER

AMMENDMENT-2

## Scheduling

Patrol:

Area Patrol Resource Officer(s) [6]

Sunday - Saturday 0600 – 1330 and 1330 - 2100 (Including Posted School District Holidays)

Assigned Officer(s) will undertake patrol duty of the Raytown School District Sites listed in Exhibit "B" in a marked patrol vehicle provided by Homeland Security Protective Service, to act as Area Resource Officers to Schools without assigned Stationary Officers, assist Stationary School Officers as needed, and provide Crossing Officer coverage when schools are in session. Assigned Officer(s) will undertake daytime patrol duty of all School District Properties after school hours, on weekends, and Posted School District Holidays. Visits to the Assigned Schools / Properties will be conducted on an irregular and continuously varied pattern. Officers will respond to Calls for Service from District / Campus Administration or Staff, and Alarm Response including Alarms / Alerts / Notifications from the District's Video Surveillance System, which will be monitored via a district provided computer with district provided Wi-Fi service.

School District Contract Supervisor	0700-1700 Mo-Fr
Armed School Qualified School District Patrol Officer	0600-1330 Su-Th
Armed School Qualified School District Patrol Officer	0600-1330 Tu-Sa
Armed School Qualified School District Patrol Officer	1330-2100 Su-Th
Armed School Qualified School District Patrol Officer	1330-2100 Tu-Sa

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

CLIENT:
Raytown C-2 School District:
Board President:
Board Secretary:
HOMELAND SECURITY PROTECTIVE SERVICE:
Shane O'Roark Chief Executive Officer:

EXHIBIT "A" Services to be Provided CHANGE ORDER

AMMENDMENT – 3
Scheduling

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Area Patrol Resource Officer(s) [4]

Sunday – Saturday 0000 – 2359 (Including Posted School District Holidays)

### Option 1

Assigned Officer(s) will undertake patrol duty of the Raytown School District Sites listed in Exhibit "B" in a marked patrol vehicle provided by Homeland Security Protective Service Twenty-four (24) hours per day, Three hundred-sixty five (365) days per year Sunday through Saturday and will include Door Checks, Special Checks, Unlocks / Lock- ups of Gates at designated facilities as requested, Calls for Service from District / Campus Administration or Staff, and Alarm Response including Alarms / Alerts / Notifications from the District's Video Surveillance System, which will be monitored via a district provided computer with district provided Wi-Fi service. This activity will be billed at a rate of twenty-four (24) hours for each day, for a total of one hundred sixty eight (168) hours per week.

School District Contract Supervisor 0700-1700 Mo-Fr Armed School Qualified School District Patrol Officer Armed School Qualified School District Patrol Officer 0000-0800 We - Su 0800-1600 Th - Mo Armed School Qualified School District Patrol Officer 1600-0000 Fr - Tu 0000-0800 Mo/Tu 1600-0000 We/Th

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

CLIENT:
Raytown C-2 School District:
Board President:
Board Secretary:
HOMELAND SECURITY PROTECTIVE SERVICE:  Shane O'Roark Chief Executive Officer:

EXHIBIT "A" Services to be Provided CHANGE ORDER

AMMENDMENT – 3 Scheduling

Patrol:

Area Patrol Resource Officer(s) [4]

Sunday – Saturday 0000 – 2359 (Including Posted School District Holidays)

Option 2

Assigned Officer(s) will undertake patrol duty of the Raytown School District and the Raytown Parks & Recreation Sites as designated in a marked patrol vehicle provided by Homeland Security Protective Service. This Service will be executed Twenty- four (24) hours per day, Three hundred-sixty five (365) days per year, Sunday through Saturday, and will include Door Checks, Special Checks, Unlocks/Lock ups of Gates at designated facilities as requested, Calls for Service from District / Campus and Raytown Parks & Recreation Administration or Staff, Alarm Response Calls from the designated Alarm Monitoring Contractor(s), and Alarms / Alerts / Notifications from the School District's Video Surveillance System, which will be monitored via a district provided computer with district provided Wi-Fi service.

This activity will be billed at a rate of twenty-four (24) hours for each day, for a total of one hundred sixty eight (168) hours per week.

School District Contract Supervisor

Armed School Qualified School District Patrol Officer

0700-1700 Mo-Fr

0500-1300 We-Su

1300-2100 Fr-Tu

0500-1300 Mo/Tu 1300-2100 We/Th

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

CLIENT:

Raytown C-2 School District:

Board President:

Board Secretary:

HOMELAND SECURITY PROTECTIVE SERVICE:

Shane O'Roark
Chief Executive Officer: