

STUDENT FIELD TRIPS AND EXCURSIONS
(School-Related Student Trip Request Form)

This form is to be submitted at least two weeks prior to trip.

School: PSHS

Faculty Member(s) Sponsoring: Renee Schuecker

Type of Trip (check one)

Classroom Field/Trip

Class (i.e., Junior, Senior Trip) specify: _____

Organization/club Trip, specify: Cardettes

Other (Athletic, Band, If Applicable): _____

Out of State In Town Out of Town Overnight

If Overnight Give Name, Address and Phone of Lodging: _____

Destination

Destination: NDA Nationals - Orlando Hilton

Address: 1001 Destination Pkwy, Orlando, FL 32819 Phone: 407 313 4300

Date(s) of Trip: 2/12/25 - 2/15/25 Departure Time: 1pm Return Time: 1130 pm

Purpose/Educational Value: Earned bid to Nationals, complete

Funding/Billing

(No student shall be denied the trip because of an inability to pay.)

Source of Funding for Trip: 100 Account

Bill trip expenses to: Sponsoring organization School district
 Board Other: _____

Mode of Transportation

Is district transportation needed? Yes No (If yes, attach completed form EEA-AF1* to and

Certificated common carrier (please see procedure EEA-AP for further information): from
specify _____ and attach completed form EEA-AF1. airport
only!

Private vehicle, if allowed by policy: specify driver(s): _____
_____ and attach completed form EEA-AF2.

Individuals Attending

Number of students: 11 Faculty sponsors: 3
Other chaperones: 9 Total # of participants: 23

FILE: IICA-AF2
Basic

Supervision (list names of adults accompanying students on trip): Renee Schlicher,
Markayla Lottie, Deanna Hills, Jeni Jefferson,
Vivian Randon, Semika Sanders, Jekisha Anderson

Rene Schlicher
Signature of Faculty Sponsor

10/15/24
Date

For Office Use Only

Trip Has Been: Approved Denied

If denied, reason: _____

[Signature]
Signature of Principal/Designee

10/28/24
Date

[Signature]
Signature of Superintendent/Designee

10/27/2024
Date

For overnight and/or out-of-state trips, approval of the superintendent and/or Board may be required.

Note: The reader is encouraged to review policies and/or procedures for related information in this administrative area.

Implemented:

Revised:

Raytown C-2 School District, Raytown, Missouri

Renee Schlicher - coach
Markayla Lottie - coach
Deanna Hills - parent
Jeni Jefferson - parent
Semika Sanders - parent
Natasha Harrison - parent
Jekisha Anderson - parent
Graynell Pouncil - parent
Aisha Thompson - parent
Shemi Richardson - parent
Michael Richardson - parent

Vivian Randon - other