

2024-2025 Semi-Monthly Payroll Processing Schedule

<i>Pay Date</i>	<i>CHANGES EFFECTIVE DATES WITHIN PAYROLL PERIOD</i>		<i>BLDG PAYROLL REPORTS DUE TO PAYROLL OFFICE BY 2:00 PM</i>	<i>HR DROP DEAD DATES FOR NEW HIRE PAPERWORK DUE TO PR OFFICE BY 10:00 AM</i>
	<i>BEGINNING</i>	<i>ENDING</i>		
July 10, 2024	06/09/24	06/30/24	07/01/24	07/05/24
July 25, 2024	07/01/24	07/06/24	07/09/24	07/12/24
August 9, 2024	07/07/24	07/20/24	07/23/24	07/26/24
August 23, 2024	07/21/24	08/03/24	08/06/24	08/10/24
September 10, 2024	08/04/24	08/17/24	08/20/24	08/23/24
September 25, 2024	08/18/24	08/31/24	09/03/24	09/06/24
October 10, 2024	09/01/24	09/14/24	09/17/24	09/20/24
October 25, 2024	09/15/24	09/28/24	10/01/24	10/04/24
November 8, 2024	09/29/24	10/19/24	10/22/24	10/25/24
November 25, 2024	10/20/24	11/02/24	11/05/24	11/08/24
December 10, 2024	11/03/24	11/16/24	11/19/24	11/22/24
December 20, 2024	11/17/24	11/30/24	12/03/24	12/06/24
January 10, 2025	12/01/24	12/28/24	01/03/25	01/03/25
January 24, 2025	12/29/24	01/04/25	01/07/25	01/10/25
February 10, 2025	01/05/25	01/18/25	01/21/25	01/24/25
February 25, 2025	01/19/25	02/01/25	02/04/25	02/07/25
March 10, 2025	02/02/25	02/15/25	02/18/25	02/21/25
March 25, 2025	02/16/25	03/01/25	03/04/25	03/07/25
April 10, 2025	03/02/25	03/15/25	03/18/25	03/21/25
April 25, 2025	03/16/25	04/05/25	04/08/25	04/11/25
May 9, 2025	04/06/25	04/19/25	04/22/25	04/25/25
May 23, 2025	04/20/25	05/03/25	05/06/25	05/09/25
June 10, 2025	05/04/25	05/17/25	05/20/25	05/23/25
June 25, 2025	05/18/25	06/07/25	06/10/25	06/13/25