



Herndon Career Center  
11501 E. 350 Hwy  
Raytown, MO 64138  
P: (816) 268-7140  
F: (816) 268-7149

May 23, 2023

Dr. Penelope Martin-Knox, Superintendent  
Raytown School District  
6608 Raytown Rd.  
Raytown, MO 64133

Dear Dr. Penelope Martin-Knox:

The tuition for the 2023-2024 school year will be set by the students who have applied, been accepted by HCC and been approved by the sending school. The enrollment as of May 15 stands at 191 students with 5 students attending both sessions. Tuition will be calculated based on the total of 196 sessions. The tuition for the 2023-2024 school year will be \$3,800 per student.

As of now, the Raytown School District's estimated tuition bill for the 2023-2024 school year will be \$744,800 for a total of 196 sessions. The statement of understanding is a commitment from your district to pay the tuition for this number of sessions even if students decide not to come to Herndon for the 23-24 school year. Your district may substitute qualified students to fill these spots if students decide not to take the classes. The actual tuition bill will be generated on September 15 to reflect any additional students that were added above the commitment from this statement of understanding. If additional students add prior to that date, the cost will increase by \$3,800 per session enrolled.

Enclosed please find a Statement of Understanding that needs to be sent back by June 23 acknowledging the anticipated tuition bill.

If you have any questions, please do not hesitate to contact me at (816) 268-7140. Thank you for your valuable time and continued support of Herndon Career Center.

Sincerely,

Dr. Cheryl Reichert, Director  
Herndon Career Center  
11501 E 350 Highway  
Raytown, MO 64138  
Cheryl.Reichert@raytownschools.org



## Herndon Career Center

11501 E. 350 Hwy  
Raytown, MO 64138  
P: 816 9687140  
F: 8162687149

### STATEMENT OF UNDERSTANDING

As of May 15, 2023 the tuition for the 2023-2024 school year for Herndon Career Center was set according to the number of enrolled students and total number of sessions. The tuition has been set at \$3,800 per enrollment session for 2023-2024 school year based on a total of sessions. By signing this statement of understanding, your district is committing to pay for the number of sessions listed below even if students decide not to take the Herndon class prior to the 2023-2024 school year. The amount will be adjusted if your district adds students to this total with the district paying \$3,800 for each additional student session.


DISTRICT: Raytown  
STUDENT ENROLLMENT: 196  
ANTICIPATED TUITION: \$744,800

Please return this page with acknowledgement below that the tuition will be the amount listed above by June 23, 2023 through US mail, fax, or e-mail to:

US Mail: Herndon Career Center  
11501 E. 350 Hwy  
Raytown, MO 64138

FAX: (816) 268-7149

E-Mail: [Cheryl.Reichert@raytownschools.org](mailto:Cheryl.Reichert@raytownschools.org)

  
\_\_\_\_\_  
Signature

5/26/23  
\_\_\_\_\_  
Date

CHIEF executive ACADEMIC OFFICER  
Title

### **Herndon Tuition Plan for FY24**

Beginning in 2014, we began using a sliding scale to allow districts to plan for their tuition for the next school year. In an effort to reduce sending school costs and encourage increased enrollment without significant additional cost expenditures, we adjust our tuition rates to be based on the actual enrollment on a yearly based on a graduated rate expense.

Since schools and students learned of acceptance by the end of March, we will produce an estimated tuition bill for the next school year by May 15 for all sending schools. By June 15, we would need a signature of understanding stating that the district understands that they will be billed for the students in the statement the following fall. If a student drops after that date and they are replaced, the school district will not incur the cost of the drop. If the student drops and cannot be replaced, the school would be responsible for the tuition. Any additional additions from the original tuition calculation through the beginning of the school year would be added to the tuition estimation to create the actual tuition bill that would be sent by September 15.

We instituted a student/parent commitment for the programs that require state certifications that prevent additions at the beginning of the school year and are full programs. The commitment for Cosmetology will be \$100, and the commitment for Foundations of Nursing will be \$50. This money will go directly to student fees incurred, so the student will have a reduced obligation in the fall. These commitments will be due prior to the estimated tuition bill being sent to the sending schools.

The actual tuition will be based on the number of students who enroll. The tuition costs will follow the graduated scale below:

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Total Number of Students	Cost per Student
600-624	\$3950.00
625-649	\$3800.00
650-674	\$3650.00
675-699	\$3500.00