

FY22 Enhancement Grant Checklist:

July 1, 2021-May 31, 2022

- ❑ Upon receipt of grant notification: LEA has updated grant contact person information if changes have occurred after FY22 grant submission
- ❑ July 1 2021: LEA has reviewed approved grant and has obligated funds after receipt of approved grant and after July 1, 2021
- ❑ September 30, 2021: LEA has entered the grant into the ePeGS payment system as required. [Note: This indicates the LEA wishes to accept the grant funds; not entering the grant into ePeGS by the deadline indicates the LEA does not wish to utilize the grant funds and funds can be released to other schools.]
- ❑ Fall, 2021: LEA has reviewed grant expenditures and has made first funding request in ePeGS
- ❑ Fall, 2021: LEA has reviewed grant budget and has made appropriate adjustments in ePeGS
- ❑ December 31, 2021: LEA has reviewed and made all final revisions to the grant by the preferred deadline
- ❑ March 30, 2022: All budget revisions are due as the system will shut down just after midnight, the morning of March 31, 2022
- ❑ April 1, 2022: LEA has reviewed grant and requested funds as appropriate after July, 2021. Schools are highly encouraged to have all grant funds obligated and expended prior to April 1, 2022
 - Note: All funds must be obligated and expended prior to submission of the Final Expenditure Report (FER)
 - Note: **Funds obligated or expended after May 31, 2022 will not be reimbursed**
- ❑ April 1-May 31, 2022: LEA has submitted a Final Expenditure Report (FER) in ePeGS. Districts or LEAs not submitting the FER will not be eligible for a FY23 Enhancement Grant funds.
 - Note: A final request for funds may be made via the FER
- ❑ June 15, 2022 Final project summary due. This must be a Word or PDF document as DESE does not accept Google Docs or other, similar, platforms. Please put FY22 Enhancement Grant Project Summary and district name in the subject box. Email the report to Lori.Brown@dese.mo.gov