

DATA USE AGREEMENT
MEMORANDUM OF UNDERSTANDING BETWEEN
RAYTOWN C-2 SCHOOL DISTRICT AND THE
UNIVERSITY OF MISSOURI KANSAS CITY

WHEREAS, Raytown C-2 School District and The Curators of the University of Missouri, a public corporation organized under the laws of the State of Missouri and acting through its university constituent, the University of Missouri-Kansas City (UMKC) Urban Education Research Center (UERC) wish to create an independent, non-partisan vehicle of the highest quality to study the students served by the KC STEM Alliance and the Project Lead the Way (PLTW) programs; and

WHEREAS, in order to advance these goals, it is necessary to create a digital data archive consisting of data that have been fully cleaned, integrated, and documented; and

WHEREAS, data on school and student characteristics are necessary to address the foreseeable research questions of the UERC and the public it serves.

Now therefore, the parties agree as follows:

1. Raytown C-2 School District will appoint a data liaison (at Raytown C-2 School District) who will facilitate access to the data and arrange for the staff resources necessary to create all data files to be provided to UMKC.
2. Once this Memorandum of Understanding (MOU) has been fully executed by all parties, UMKC will provide resources to clean, organize, match, and manage all data provided for the project. UMKC will design and execute a methodology for analyzing the data.
3. Raytown C-2 School District will, through a data liaison or other representative, resolve in a timely fashion through discussions with the UERC staff or other staff of UMKC any questions that arise concerning the content, timing, or other aspects of the data transfer.
4. Raytown C-2 School District will provide the staff resources needed to assist, in a timely fashion, with the design and documentation of the data, and create or supply the extract files for UMKC from the administrative systems of Raytown C-2 School District;
5. Raytown C-2 School District will provide UMKC with the data needed to sustain the mission of evaluating the reach of KC STEM Alliance and PLTW. Raytown C-2 School District will provide extracts containing enrollment data from each PLTW course (High School), unit (Middle School), and/or module (Elementary) offered during the 2021-2022 school year. Raytown C-2 School District will provide UMKC with the data described in item 6 below for all PLTW courses for which Raytown C-2 School District maintains data. The feasible beginning date (i.e., historical and longitudinal character) of the data will be determined in consultation with Raytown C-2 School District.

6. UERC will provide a spreadsheet template defining in detail the data elements requested, to include the following:

DATA ELEMENTS:

Number of students enrolled in each PLTW course (including all elementary, middle, and high school offerings), broken down by the following demographic categories:

- Gender
- Race
- Ethnicity

7. In the event that any data obtained includes or allows for the discovery of personally identifiable information about individual students, UMKC will preserve the confidentiality of all personally identifiable information about all individual students obtained pursuant to the MOU in accordance with applicable law, including the Federal Social Security Act, the Family Educational Rights and Privacy Act and any regulations promulgated there under. All studies will be conducted in a manner that does not permit personal identification of teachers and students by persons other than required for research activities undertaken by representatives of UMKC. As such, UMKC will not disclose any such information to any persons except as authorized by law and upon formal approval of Raytown C-2 School District and will include results in aggregate or in some other non-personally identifiable form. UMKC assures all researchers who are given access to data with individual-level identifiers provided pursuant to the MOU will have undergone appropriate training. The provisions of this Paragraph 7 will survive the expiration or termination of this MOU.
8. UMKC may only publish results, analysis, or other information based on the data made available under this MOU in summary or aggregate form, ensuring that no personally-identifiable information is disclosed.
9. This MOU between Raytown C-2 School District and UMKC is effective as of the date of the last signature and shall continue through December 31st, 2022, which is approximately 60 days after the KC STEM Alliance evaluation project authorized by UMKC ends. This MOU regarding data sharing for this evaluation project may be terminated by either UMKC or Raytown C-2 School District provided written notification is received by the other party 30 days prior to the proposed termination date.
10. To the extent allowed under Missouri law and without waiving sovereign immunity UMKC shall indemnify and hold harmless Raytown C-2 School District, its directors, officers, agents and employees from and against all claims or losses including reasonable attorneys' fees, arising out of or resulting from the negligence or omissions of UMKC, its employees, or agents in the provision of services described in this MOU.

By signing below, the representative certifies that he or she has the authority to bind the organization to the terms of this MOU and that the organization has the capability to undertake the commitments in this MOU.

IN WITNESS WHEREOF, the parties hereto execute this Agreement as follows:

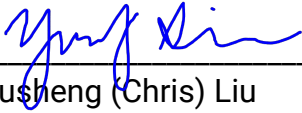
Raytown C-2 School District



Date: 3/17/2022

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**The Curators of the University of Missouri on behalf of the
University of Missouri-Kansas City**



Date: 4/5/2022

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Read and Acknowledged:



Date: 03/27/2022

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