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EXPLANATION: PROGRAMS FOR MIGRATORY STUDENTS

Any district that receives Title I funds is obligated to provide services to migratory students residing in the district. The changes to this policy are based on federal law and the Federal Programs Administrative Manual revised in August 2017. This policy includes only legally required provisions.

The district does not determine which students are eligible for migrant services. Instead, the district solicits information about the number of moves a student has made in the past three years and the kind of work performed by the student or his or her parents/guardians. If any of the solicited information indicates that the student might be migratory, the district sends the information to a Migrant Education and English Language Learning (MELL) recruiter. The recruiter determines whether the student is eligible for services and notifies the district. MELL is a network of resource people, including instructional specialists, available to assist districts in identifying migratory children and children of migratory parents/guardians and organizing and implementing programs for migratory students and English learners. MELL is a section of the Department of Elementary and Secondary Education (DESE) located in the Office of Quality Schools, and instructional specialists are available through Regional Professional Development Centers.

When monitoring district compliance with the migrant program requirements, federal program monitors will likely look for a home language survey or key questions on the district's enrollment forms, certificates of eligibility from MELL, a copy of the district's migrant procedure, and student files.

The Federal Programs Administrative Manual is available on DESE's Financial and Administrative Services page at:

<https://dese.mo.gov/sites/default/files/qs-fc-admin-manual-ESSA-Aug-2017.pdf>

<i>MSBA recommends that copies of this document be routed to the following areas because the content is of particular importance to them. The titles on this list may not match those used by the district. Please forward copies to the district equivalent of the title indicated.</i>				
	Board Secretary		Business Office	Coaches/Sponsors
	Facility Maintenance		Food Service	Gifted
	Human Resources	X	Principals	Library/Media Center
	Health Services	X	Counselor	Special Education
	Transportation		Public Info/Communications	Technology

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PROGRAMS FOR MIGRANT ~~MIGRANT~~ **MIGRATORY** STUDENTS

The Board of Education of the Raytown C-2 School District ~~directs the administration to screen students, as required by law, to assist the state in identifying migratory children. If the district becomes aware of any student who might be a migrant student, the superintendent or designee will notify the state director of migrant education, as designated by the Department of Elementary and Secondary Education (DESE), so that the student may be formally recognized as a migrant student~~ recognizes that migratory students face many educational challenges that may interfere with their ability to succeed in the regular education program and meet the same challenging state achievement standards as other students. The district is committed to creating and supporting a migrant education program (MEP) designed to help migratory students and their families overcome these challenges.

The ~~administration~~ superintendent or designee will develop ~~written administrative procedures ensuring that migrant students, once identified, receive services for which they are eligible. In developing and implementing a program to address the needs of migratory children, the district will~~ an MEP that includes the following components:

1. A written procedure for identifying students who may be migratory that provides for notification to appropriate personnel designated by the Department of Elementary and Secondary Education (DESE) of potentially eligible students.
2. A procedure to help identify and recruit, throughout the school year, those students residing in the district who have family members who have been or are engaged in seasonal or temporary agriculture-related work.
3. Screen students and a assessment of the educational, and related health and social needs of each student identified as ~~migrant~~ migratory and development of objectives to address those needs so that migratory students are able to meet Missouri learning standards.
4. Advocacy to allow students and families to gain access to health, nutrition and social services.
5. Review of existing programs and resources to determine which can help meet the needs of migratory children and ensure that the children have access to them.
26. Provide a full range of educational services to migrant ~~for migratory~~ students, including applicable Title I programs, special education, gifted education, career or technical education, language programs, counseling programs, elective classes, fine arts classes, etc.

- ~~3. Provide migratory children with the opportunity to meet the same statewide assessment standards that all children are expected to meet.~~
- ~~4. To the extent feasible, provide advocacy and outreach programs to migratory children and their families and professional development for district staff.~~
7. Instructional programs for migratory students that supplement existing educational programs.
58. Provide parents/guardians an opportunity for meaningful participation in the program by parents/guardians and families of migratory students.
9. A parent advisory committee to consult with district officials and staff in the planning, implementation and evaluation of the program.
10. Professional development for teachers that is designed to improve the quality of education for migratory students, including required training by DESE's Migrant Education and English Language Learning (MELL) program.
11. Provision of information to district personnel about any required participation in professional development provided by DESE's MELL program.
12. Assistance for secondary school students transitioning from school to postsecondary education, employment or military service.
13. Provision of needs assessment, evaluation, financial and other information needed for DESE to carry out its duties.
14. A process for prioritizing the provision of services in order to ensure that if there are limited resources, students most at risk of failing receive services ahead of other students.

Parent and Family Involvement and Engagement

Information about the district's MEP will be disseminated throughout the community and to parents/guardians of students in the program. Parents/Guardians and families will be invited and encouraged to participate in parent/guardian and family involvement and engagement activities developed pursuant to policy IGBC. The district will, whenever possible, communicate with migratory students' parents/guardians who are not proficient in English in a language understandable to the parents/guardians.

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Records

The superintendent or designee will maintain and regularly update education and health records of students eligible to receive migrant services, including the date identified, the date approved for services and the services provided. Maintained records will be subject to the provisions of the Family Educational Rights and Privacy Act. The superintendent or designee will also maintain records of all other aspects of the MEP, including teacher training, use of community resources, and program evaluations. Records of parent and family involvement activities, including copies of notices, agendas and meeting minutes, will also be maintained.

The district will provide the results of need assessments, evaluations, financial information and other information as requested by DESE.

Nonpublic Students

The district will provide services to migratory students in nonpublic schools in accordance with law.

Program Evaluation

The superintendent or designee will regularly evaluate the MEP to determine whether the program is meeting the assessed needs of identified migratory students and whether all migratory students have access to the program. Further, the evaluation will determine whether services and resources for migratory students are comparable to the services and resources available to other students in the district.

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Note: *The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.*

Adopted: 02/12/2007, eff. 07/01/2007

Revised: 06/08/2015;

Cross Refs: AC, Prohibition against Discrimination, Harassment and Retaliation
~~CGC, State and Federal Programs Administration~~
DJFA, Federal Programs and Projects
JEC, School Admissions
JO, Student Records

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Legal Refs: ~~No Child Left Behind Act of 2001~~ **The Elementary and Secondary Education Act of 1965**, 20 U.S.C. §§ 6391 - 6399

Raytown C-2 School District, Raytown, Missouri