



**MEMORANDUM OF UNDERSTANDING**  
**BETWEEN**  
**THE FEDERAL AVIATION ADMINISTRATION, OFFICE OF AVIATION AND**  
**WORKFORCE EDUCATION DIVISION**  
**AND**  
**RAYTOWN C2 SCHOOLS**

**ARTICLE I. PARTIES**

The Parties to this Memorandum of Understanding (MOU) are the Federal Aviation Administration (FAA), Office of National Engagement and Regional Administration (ARA), Aviation and Workforce Education Division (ARA-100) and Raytown C2 Schools.

**ARTICLE 2. OBJECTIVES**

The objectives of this MOU are as follows:

- To provide a coordinated and focused effort for collaboration between the FAA and Raytown C2 Schools in support of the FAA's Science, Technology, Engineering, Math, Aviation and Aerospace Education (STEM AVSED) Adopt-A-School Signature Program.
- The Program amplifies the FAA's commitment to bringing STEM education to every student, at the elementary school level, by creating opportunities for students of all backgrounds to learn and pursue aerospace careers.
- Parties will
  - (1) collaborate, build, and maintain relationships with Program Outreach Representatives (OR), educators, students, parents, community members and leaders.
  - (2) create opportunities for students of all backgrounds to learn about aerospace careers.
  - (3) focus on the benefits of aerospace in the students' community.
  - (4) promote awareness of the FAA's mission to be the safest and most efficient aerospace system in the world.



### **ARTICLE 3. RESPONSIBILITIES OF THE PARTIES**

#### **FAA, Through ARA-100 intends to support the Signature Program by:**

- a. Providing up to six lessons to advance aerospace career awareness and supporting STEM literacy, based on a mutually agreeable schedule.

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- b. Recruiting and training Outreach Representatives to ensure appropriate levels of staff resources for each adopted school.

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- c. Hosting kick-off meetings to introduce ARA staff and ORs to teachers and other school educators

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- d. Providing students with in-person and /or virtual lessons through interactive activities, discussions on aerospace and aerospace careers

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#### **Raytown C2 Schools, Intends to support the Program by:**

- a. Encouraging student participation in Program.

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- b. Where appropriate, publicizing Program activities at school functions, managed websites, or social media/communications outlets #faaAdopt.

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- c. Facilitating optimum participation of students, teachers, and administration in the Program.

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- d. Developing a working relationship with the ARA staff and ORs.

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- e. Providing a necessary access (in-person/virtual) for students and teachers to take advantage of the program and ORs availability and expertise

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- f. Encouraging, and facilitating student and faculty exposure to aviation and aerospace-related activities.

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- g. Facilitating career awareness activities, discussions, and forums on aviation and aerospace-related topics

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- h. Providing feedback upon Program's conclusion to improve the programs quality and effectiveness.

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### **ARTICLE 4. FUNDING**

No funds are obligated under this MOU. Each party shall bear the full cost it incurs in performing, managing, and administering its responsibilities under this MOU.



**ARTICLE 5. WARRANTIES**

Neither the FAA nor Raytown C2 Schools makes any express or implied warranty as to any matter arising under this MOU.

**ARTICLE 6. PROTECTION OF CONFIDENTIAL/PRIVILEGED INFORMATION**

Each party shall take appropriate measures to protect proprietary, privileged or otherwise confidential information obtained as a result of its activities under this MOU.

**ARTICLE 7. CONSTRUCTION**

The parties understand and agree that this Memorandum of Understanding does not confer any legal rights, duties or obligations on either party and is not subject to dispute in any forum. Neither party is authorized or empowered to act on behalf of the other with regard to any matter, nor shall neither party be bound by the acts or conduct of the other in connection with any activity under this MOU. This provision shall survive termination of this MOU.

**ARTICLE 8. EFFECTIVE DATE/TERM/TERMINATION**

This MOU shall become effective on the date of the last signature of the parties for the 2024-2025 school year and shall remain in effect through the end of the Raytown C2 Schools school year unless amended or otherwise changed by mutual written agreement of the parties. This MOU may be terminated at any time by either party upon 30 calendar days written notice to the other party.

**ARTICLE 9. AUTHORITY**

The authority for this MOU is 49 U.S.C. 106 (f)(2)(A) and 106(l) and (m).

RAYTOWN C2 SCHOOLS

FEDERAL AVIATION ADMINISTRATION

By: \_\_\_\_\_

By: \_\_\_\_\_

Printed Name: Tyler Britt

Printed Name: Christine Sharp

Title: Director of Curriculum, Instruction, & Assessment

Title: Manager, Aviation Workforce & Education Division

Date: 11/11/2024

Date: \_\_\_\_\_