



Safety Task Force Committee Meeting Minutes

Consolidated School District No. 2

Date: October 25, 2022

Time: 5:30 p.m.

Location: Raytown Schools Education & Conference Center

10750 E. 350 Hwy, Raytown, MO 6438 - Large Conference Room

Attendees: Terry Landers, Beth Plank, Melissa Tebbenkamp, Dr. Anthony Moore, Marissa Cleaver-Wamble, Vanessa Holloway, Alex Anstine, Matthew Bene, Michael Satter, Terry Gibson

- I. Call to Order
 - a. Meeting called to order at 5:53 PM CDT
- II. Approval of Minutes from 5-17-2022
 - i. Action
 1. Terry Landers moved to approve minutes from 5-17-2022
 2. Beth Plank seconded the motion
 3. Minutes approved unanimously
- III. Old Business
 - a. Update on Current Goals
 - i. Implement window film around the District: CSIP A (Ongoing - J. Hustad)
 1. Project completed at school buildings
 2. Exploring possibility of application at administrative buildings as well
 - ii. Professional Development: CSIP D (Ongoing)
 1. Completed intruder training with district staff
 - iii. Continue to expand video coverage: CSIP E (Ongoing/Complete)
 - iv. Facial recognition software: CSIP G (Ongoing)
 1. Project on hold after proof of concept failed
 - b. District Radios Update
 - i. Radios reprogrammed to function at any building
 - ii. Security officers have district-wide digital channel
 - iii. District-wide emergency and incident response channels implemented
 - c. Cybersecurity Update
 - i. Looking for ransomware mitigation solution
 - ii. Ravenii monitoring for suspicious activity
 - iii. Working on MFA for staff email accounts and Windows logins for select user groups
 - iv. Working on finding cybersecurity awareness and training solutions for staff
 - d. Security officer body cams
 - i. Project placed on hold
 - e. Frequency of meetings
 - f. Security Officer Update
 - i. 13 security officers currently working in district, working on finding one additional officer
 - g. Emergency Operations Management
 - i. We have moved to MOEP from MSBA
 - ii. District-level plans created by leadership
 - iii. Buildings develop their complete plans through MOEP portal
 - iv. Looking to complete process by the start of next school year
 - v. Updated drill schedule and lockdown terminology

- IV. New Business
 - a. Door access control cameras
 - i. Received a bid for additional cameras and leadership working through next steps
 - b. Teacher personal emergency alert buttons
 - i. Committee wanting to explore this possibility and its feasibility
 - 1. Person wearing button vs. wall placement
 - 2. Can alert police directly or office or both (configuration determined by leadership)
 - ii. Could completely replace existing intercom system
 - c. Raptor Visitor Management expansion at Admin and RSECC
 - i. Additionally need an Standard Operating Procedure for these two buildings
 - d. New Goals for 2022-2023 SY
 - i. Emergency Intercom system/alert system decision
 - ii. Two meetings per year with one additional if needed
 - iii. After-action debriefs to look at events that did occur to evaluate our response
 - iv. Information for parents about security and how to talk to their children
 - 1. Safety recap for parents for any incidents that require notification of parents
- V. Reports from Committee Advisors
 - a. Threat assessment documents
 - i. Determination of a threat credibility threshold
- VI. Adjournment
 - a. Terry Landers moved to adjourn
 - b. Motion seconded by Vanessa Holloway
 - c. Adjourned at 7:35 PM CDT
- VII. Future Meetings