

**SCHOOL BOARD VACANCIES**  
*(Application for a Vacated Board Position)*

The Board of Education is required by law to fill vacancies on the Board created when a Board member leaves his or her office prior to the end of the elected term. The Board is responsible for appointing an eligible person to fill the vacancy until the next April election, at which time a candidate will be elected to fill the remainder of the term, if any, or the new term. This application will serve as written notice that you are eligible and wish to be considered for the current Board vacancy. If selected, your service will begin immediately after you are sworn in and will continue until the person elected in the April \_\_\_\_\_, 20\_\_\_\_\_, election is sworn in. You are, of course, welcome to sign up to be a candidate in the April election as well when candidate filing begins in December.

The Board requires all individuals who wish to be eligible for appointment to the Board to meet the eligibility requirements for School Board candidates under Missouri law. Therefore, to be eligible for appointment to the Board you must:

1. Be a citizen of the United States of America. Mo. Const. art. VII, § 8; § 162.291, RSMo.
2. Be a resident taxpayer of the district. § 162.291, RSMo.
3. Have resided in Missouri for a minimum of one year immediately preceding your appointment, if appointed. Mo. Const. art. VII, § 8; § 162.291, RSMo.
4. Be at least 24 years of age. § 162.291, RSMo.
5. Not be delinquent in the payment of any state income taxes, personal property taxes, municipal taxes or real property taxes on your place of residence as listed on this form. If an applicant is a past or present corporate officer of any fee office, that office cannot be delinquent in the payment of any taxes owed the state. § 115.306, RSMo.
6. Not have been found guilty of nor pled guilty to a felony under the federal laws of the United States of America or to a felony under Missouri law or an offense committed in another state that would be considered a felony in Missouri. § 115.306, RSMo.
7. Not be registered or required to be registered as a sex offender under § 162.014, RSMo.
8. Have filed, or the treasurer of any existing candidate committee has filed, all required campaign disclosure reports with the Missouri Ethics Commission, when applicable, for all previous elections in which you were a candidate. § 130.071, RSMo.

FILE: BBE-AF1  
Critical

Upon completion and submission of this application, you will be provided:

1. A copy of the Board policy for filling Board vacancies (BBE).
2. Notice of your potential obligation to file a personal financial disclosure statement with the Missouri Ethics Commission within 30 days of your appointment to the position (BBE-AF2).
3. A summary of the laws the Missouri Ethics Commission enforces.
4. A copy of the Board conflict of interest policy (BBFA).
5. A copy of the Board ethics policy (BBF).

Please complete the following. Attach additional sheets if necessary. All information provided will be subject to public disclosure under the Missouri Sunshine Law.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

E-mail: \_\_\_\_\_

How long have you lived in the district? \_\_\_\_\_

Why do you want to serve on the Board of Education? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please describe your current and past involvement with the district or any of its schools (for example, PTO activities, committees, booster clubs, etc.): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please describe your current and past involvement with any nonschool-related civic, nonprofit or community organizations: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please list skills you have that you believe would be an asset to the district's leadership team:

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In one or two sentences, describe your vision for this district: \_\_\_\_\_

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In one or two sentences, explain the proper role of the Board of Education: \_\_\_\_\_

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The Board meets \_\_\_\_\_ time(s) per month on \_\_\_\_\_.

In addition to Board meetings, you will be expected to allocate time to adequately prepare for meetings, perform committee work and complete training sessions both in and occasionally outside the district. Your estimated weekly time commitment is about \_\_\_\_\_ hours per week.

In addition, all newly elected or appointed Board members are required to complete a 16-hour training program within one year of their election or appointment.

Are you aware of any conflicts that would regularly interfere with your ability to commit to this amount of time?  Yes  No

Are you aware of any conflicts of interest you may have in serving on the Board?  Yes  No

A conflict of interest might be having ownership in a business that does business with the district, having a relative employed by the district, or serving on another board of directors or in another elected office. A conflict of interest does not necessarily disqualify you from Board service, but may require certain procedures and disclosures to be used. If you have possible conflicts, please describe them: \_\_\_\_\_

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I (the Applicant) swear that the above language is true and accurate, that I am legally eligible to be appointed to the office of director of this school district, and that I am legally able to hold office if appointed to the position.

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Applicant's Signature

Date

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***Note: The reader is encouraged to review policies and/or procedures for related information in this administrative area.***

Implemented: 10/31/2017

Raytown C-2 School District, Raytown, Missouri